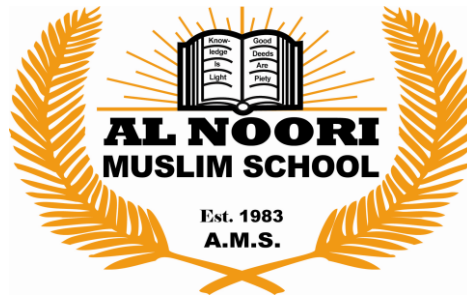


AL NOORI MUSLIM SCHOOL



Responsible Person School Policy

Policies & Documents

Year 2018

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Introduction:

Responsible Person:

A key objective of the School is that the legal requirements and liabilities of each responsible person for the School are clearly defined and understood. These standards are similar to those applying to members of other public boards and corporations.

A responsible person for the School as defined by the Education Act and the NSW Education Standards Authority handbook is:

- The proprietor of the School and, if the proprietor is a corporation, each director or person concerned in the management of the School, or
- A member of the governing body of the School, or
- The principal of the School.

Policy - General:

1. At the beginning of each school year each responsible person for the School should sign a declaration that:
 - i. They have not been convicted of an offence against a law of an Australian state or territory or the Commonwealth of Australia;
 - ii. They are not bankrupt or insolvent;
 - iii. They have not been convicted of, or charged with, an offence, including an offence in relation to children, dishonesty or violence;
 - iv. They have not been determined not to be fit and proper person as prescribed under any law of an Australian state or territory or the Commonwealth of Australia;
 - v. They are not a 'disqualified person' who is no longer permitted to act as a Director;
 - vi. They have not been engaged in a deliberate pattern of immoral or unethical behaviour;
 - vii. They have not been a responsible person for a non-government school or a proposed non-government school where registration was refused or cancelled;
 - viii. They have not been mentally incapacitated and a patient at an institution because of that incapacity or a protected person under the NSW Trustee and Guardian Act 2009;
 - ix. They have not been refused a Working with Children Check Clearance (Clearance), or had a Clearance cancelled, or subjected to an interim bar or a bar from working with children or subject, to the best of my knowledge, a risk assessment in accordance with the Child Protection (Working with Children) Act 2012; and

- x. They will declare any personal interest or conflict of interest (actual, perceived or potential) in relation to their position as a responsible person for the School.

Together these are the Required Matters ("Required Matters"). In the event that any responsible person cannot give the necessary declaration of the Required Matters, the Chairperson shall inform the NSW Education Standards Authority within 14 days.

2. At the beginning of each School Board meeting the Chairperson will ask all Board members and the Principal of the School whether they have anything to declare as a responsible person for the School in relation to the Required Matters.

Declaration:

Declaration to be signed by all school council members and the school principal.

In accordance with the *Education Act 1990* (NSW) as amended by the *Education Amendment (Not-for-profit Non-Government School Funding) Act 2014* (NSW), I declare that:

1. I have never been convicted of an offence against a law of an Australian state or territory or the Commonwealth of Australia;
2. I have not ever become bankrupt, insolvent or placed under external administration;
3. I have never been convicted of, or charged with, an offence, including an offence in relation to children, dishonesty or violence;
4. I have never been determined not to be a fit and proper person as prescribed under any law of an Australian state or territory or Australian Commonwealth;
5. I am not a 'disqualified person' who is no longer permitted to act as a Director;
6. I have never engaged in a deliberate pattern of immoral or unethical behaviour;
7. I have not ever been a responsible person for non-government school or proposed non-government school where registration was refused or cancelled;
8. I have not become mentally incapacitated and a patient at an institution because of that incapacity or a protected person under the *NSW Trustee and Guardian Act 2009*;
9. I have not been refused a Working with Children Check Clearance (Clearance) or had a Clearance cancelled, or subjected to an interim bar or bar from working with children or subject, to the best of my knowledge, a risk assessment in accordance with *the Child Protection (Working with Children) Act 2012*; and

10. I will declare any personal interest or conflict of interest (actual, perceived or potential) in relation to my position as a 'responsible person' for the school.

Signed: _____

Name
(Print): _____

Date: _____